

UKEC Fund Application Form 2020/2021



CONTACT DETAILS	
Name of Malaysian Society:	
Full Name of Applicant:	
Position in Malaysian Society:	
Contact Number:	
Email Address:	
Malaysian Society Bank Account Details: (No Personal Accounts allowed)	<div>Registered Account name:</div> <div>Account Number: Sort Code:</div>
PROPOSED EVENT DETAILS	
Event Title:	
Date of Event (dd/mm/yyyy):	
Duration:	
Target Audience (who and number):	
Purpose of Event:	
Description of Event:	
Please explain why your event requires the support of the UKEC Fund. (Max 500 words)	
BUDGET OUTLINE (attach separate spreadsheet if necessary, information should be as complete and detailed as possible)	
Projected Expenses: List each expense separately and provide itemised list.	

Accompanying Documents Checklist



Total:
Strategy to Minimise Cost:
Projected Income: Include co-sponsorships, admission fees, any money raised and other contributions
Total:
Estimated Funding Required from UKEC Fund:

DOCUMENTS	COMPLETE
Event Proposal	
Latest Financial Statements of Malaysian Society (from the Bank or Student Union)	
Event Income and Expenditure Budget	
Other documents e.g:- 1. Document A 2. Document B	

Signature of Applicant: _____

Date: _____

FOR TREASURY OFFICE USE:

Accompanying Documents Checklist



Application Status (Accepted/Declined)	
Amount Approved (<i>if accepted</i>)	
Signature	
Name and Position	Colin Lee Zheng Lin UKEC National Treasurer 2020/21
Date	